



## MINUTES OF THE ELK ISLAND LOGOS SOCIETY BOARD MEETING

Tuesday, November 5, 2024 – 7:00 p.m. at Brentwood Elementary

**ATTENDEES:** Michael Schnell (President), Greg Richard (Vice President), Theresa Mackenzie (Secretary), Mark Nahnybida (Treasurer), Randy Bouwers (Professional Learning Director), Lindsay Krieger (Fundraising), Kristen Mast (SWH School Rep), Mrs. Cherum Orr (Brentwood Elementary Acting Principal), Mary-Alice Nagy (Parent), Dan Hein (Parent)

1. The meeting was called to order at 7:05 p.m. by Michael who welcomed all present. Michael opened the meeting with an opening prayer.
2. Approval the Agenda. No additions or changes. Agenda adopted as presented.
  - A. At the outset of the meeting, the quorum, a simple majority of the members of the board, was present and that quorum was maintained throughout the meeting.
3. Standing Items:
  - a. Consent Agenda
    1. Highlights – Consent agenda is posted and was reviewed by all
  - b. President's Report
    - Discussion about relationships between Logos Executive and EIPS School Administration and EIPS Central Office – positive relationship building continues.
    - EIPS planning on re-branding also, Chris Reed will begin looking at Student Handbook now also
  - c. Vice President's Report
    - VP has re-engaged with Pastor at Heartland Alliance
  - d. Treasurer's Report
    - Credit Card Fee discussion – Tabled- Mark and Michael need to sort out some details, then will update

- e. Brentwood School Report
  - Position needs to be filled
  
- f. Sherwood Heights School Report
  - 2 new hires at SWH
  - Lunch time club has started – Ethan from Trinity Baptist is helping, reaching out to other churches to assist also.

4. Business Arising

A. Social Media Coordinator

- Separate Roles from Directors
- Job Description that can be applied to the role – Social Media

*Motion: Greg moved to adopt the Social Media Job Description, no discussion, all in favor, passed.*

-Social Media created as a Role, not a Director, possibly Amy and Shelby, Mark will talk to Amy, Kristen will talk to Shelby.

B. Document Review and Refresh

1. Adoption of Program Description

Role of the Elk Island Logos Society Document:

- Discussion of EILS Role
- Michael has created document, it was approved by EIPS Central Office, Advisory and Governance and Fundraising (development), Document outlines our role
- Michael read the Role of the Elk Island Logos Society Document aloud.
- Discussion:
- ACTION: We will put on our website, along with plainer language description
- Cherum confirmed we could put on BWD School Website, Logos Section
- Kristen will reach out to SWH to add to their website, Logos Section
- As we rebuild, clarifying our role

*Motion: Randy Bouwers made a motion to accept the Role of the Elk Island Logos Society Document, seconded by Greg Richard, all in favor, carried.*

Program Description Document

*Motion: Mark Nahnybida made a motion to adopt Program Description as presented, seconded by Randy Bouwers, all in favor, carried.*

2. Adoption of Job Descriptions
    - No changes in job descriptions, have been reviewed, no changes required
  3. Next Steps – Family Handbook, MoU
    - Michael is working with Chris Reed on the Student Handbook, process will be updated as it progresses
- C. Membership/Suggested Donation
- Update since President report in October – since then one more membership and one more suggested donation
  - Discussion: At Nov 27/28 Parent Teacher Interviews at BWD, does Logos Society want to set up a table and bring membership forms?
  - Membership committee: Tabled
- D. Fundraising Discussion
1. Little Caesars – timing/rewards, hoping to start in November, discussion about pickup location, details, having it ready for Parent Teacher Interview Table at BWD Nov 27/28, Cherum confirmed it can be sent out to whole school community.  
Action: Lindsay will get it going, hope for Mid December finish date
  2. Silent Auction
    - silent auction money is 100% pure profit
    - Maybe at AGM time, Tabled.
- E. ACSI
- Logos Society has signed up to be a member again, Micheal has declined to attend the ACSI conference
- F. Merchandise
- Mark will be getting it from Kindra
  - Discussion about having it available on Nov 27/28 BWD Interview Table
- G. Halloween Alternative Reflections
- Successful Event
  - Do we keep going to Celebration each year? Ongoing discussion.
- H. Need for More Directors/Help with Focus Areas
1. Prayer
  2. Teacher Care
  3. Communication

5. New Business

A. Open House

B. -January 28

-EIPS is doing Open House again

-Looking at similar format to last year – 4:30-6:30

-Table at front of school or specific timed session – Cherum suggested to do both

-SWH will attend the BWD Open House also

-Advertising – EIPS will send out info to all EIPS families, social media

-Greg would like to put up posters around the community, cost approx. \$350 on 4 main roads of Sherwood Park – within the budget so consensus was to approve.

Kindergarten Info Night – can incorporate Logos Society into Kindergarten info night also

C. Brentwood School Rep

-Desire to have Logos Society Representation at the BESC Meetings, we need to fill the Brentwood School Rep as this would fill that void.

-Logos Staff Meetings – discussion, not necessary Logos Society attends, but if teachers want to invite a representative that is great, again filling the BWD School Rep role would leave that up to the teachers/school rep on how to navigate.

D. Master Calendar

Tabled

Next Meeting – Tuesday, January 14th – Sherwood Heights Library

6. Greg closed the meeting in prayer. Greg moved to adjourn the meeting at 8:43 p.m.

MINUTES SUBMITTED BY:

SECRETARY:  \_\_\_\_\_  
THERESA MACKENZIE

Date: \_\_\_\_\_  
December 31, 2024